

# EIU TRANSFER STUDENT CHECKLIST

We put together this guide to help you with your journey toward the first day of class. The information on this checklist and at [my.eiu.edu](http://my.eiu.edu) will help you stay on track during the days ahead. We're committed to your success, so let's do this together.

## 1. PLANNING

- Work with adviser at primary college on transfer curriculum.
- Work with your college's career services office prior to transferring.
- Work with EIU Transfer Relations for pre-transfer academic assessment.
- Create an account and register in MyEIU: [my.eiu.edu](http://my.eiu.edu)

## 2. VISIT US

- Visit Eastern and take a tour prior to enrollment. Student-led walking tours are offered Monday - Friday at 10 a.m. and 2 p.m.
- Visit [admissions.eiu.edu](http://admissions.eiu.edu) or call the Office of Admissions at 217-581-2223 for additional information.
- Schedule an appointment to meet with a transfer counselor for an unofficial credit evaluation.
- Attend an Open House and/or virtual program when available.  
Visit [eiu.edu/visit](http://eiu.edu/visit) for the full schedule of visit opportunities.

## 3. APPLY

- Apply early! We begin accepting applications one year prior to enrollment. For an online application, visit [eiu.edu/apply](http://eiu.edu/apply)
- Have final official high school transcript showing date of graduation and/or GED scores sent.
- Have official college transcripts sent from [each](#) college attended for admission decision.
- Have updated and final official college transcripts sent.

## ◆ TRANSFER ADMISSIONS REQUIREMENTS

MUST MEET **ONE** OF THE FOLLOWING CRITERIA:

- + **24 OR MORE SEMESTER HOURS:**  
2.0/4.0 overall; AND 2.0/4.0 from last college attended, OR
- + **FEWER THAN 24 SEMESTER HOURS:**  
2.0/4.0 overall; AND 2.0/4.0 from last college attended; AND meet the following high school admission criteria:

GPA	and ACT	or	SAT
2.5/4.0	and 18	or	960*

\*SAT 860 if taken prior to March 2016

## 4. FINANCIAL AID & SCHOLARSHIPS

- Complete the Free Application for Federal Student Aid (FAFSA), using last year's taxes, online after Oct. 1 for the next calendar year at [fafsa.ed.gov](http://fafsa.ed.gov).
- Apply as early as possible to ensure maximum financial assistance.
- Mid-year transfers call 1-800-4 FED AID.
- Eastern's Title IV code for FAFSA is **001674**.
- EIU scholarship search website: [eiu.edu/scholarships](http://eiu.edu/scholarships)
- Transfer merit scholarships: [eiu.edu/transfer/prospective\\_scholarships.php](http://eiu.edu/transfer/prospective_scholarships.php)

## 5. HOUSING

- Once admitted, apply for on-campus housing through your MyEIU account: [my.eiu.edu](http://my.eiu.edu)
- If living off campus, begin housing search six to nine months prior to enrollment.

## 6. CAREER SERVICES

- Once admitted, contact Career Services at 217-581-2412 or [eiu.edu/careers](http://eiu.edu/careers) to get assistance with major selection, internship placement, job shadowing, resume writing, etc.
- Begin preparing for the upcoming EIU Job Fair prior to enrollment.

## 7. REGISTER

- Receive Transfer Orientation invitation via email and sign up online, through MyEIU, for the earliest date possible.
- Online and off-campus majors will be contacted by the Department for advisement, orientation, and registration.
- Attend Transfer Orientation to meet with an adviser and register for classes the semester before enrollment.
- Visit [eiu.edu/nsp](http://eiu.edu/nsp) for more information.
- Submit final official college transcripts from last institution attended.
- Return Immunization Form (received separately in the mail) to EIU Health & Counseling Services Office.

## 8. YOU'RE HERE!

- Move in to residence hall or apartment one week prior to the beginning of classes.
- Complete Alcohol EDU and Haven requirements.
- Check in and attend part two of orientation the Friday prior to the first day of classes. Students enrolled in online and off-campus majors are exempt.
- Pick up textbooks at Textbook Rental Service three days prior to the beginning of classes. Textbooks may be mailed to students enrolled in online and off-campus courses.
- Participate in classes, sharing your perspective as a transfer student.
- Get involved and make connections through the many events and organizations on campus.
- Apply for graduation during your junior year to receive a degree audit that includes transfer credit and remaining requirements for degree completion.

# SET UP AN APPOINTMENT WITH A TRANSFER RELATIONS COUNSELOR FOR HELP WITH YOUR ENROLLMENT QUESTIONS.



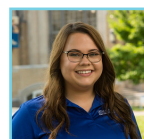
## OFFICE OF TRANSFER RELATIONS 1221 OLD MAIN

600 LINCOLN AVENUE  
CHARLESTON, IL 61920-3099

217-581-2120  
transfer@eiu.edu



**RITA PEARSON**  
TRANSFER COORDINATOR  
217-581-7663  
ripearson@eiu.edu



**SIERRA HOLLENBECK**  
TRANSFER COUNSELOR  
SOUTHERN ILLINOIS  
217-581-7661  
seheadrick@eiu.edu



**ANNE MARINO**  
TRANSFER COUNSELOR  
SUBURBAN CHICAGO  
708-341-4240  
acmarino@eiu.edu



**RYAN HOWARD**  
TRANSFER COUNSELOR  
CENTRAL ILLINOIS  
217-581-3200  
rdhoward@eiu.edu

## ♦ IMPORTANT NUMBERS

### ADMISSIONS OFFICE

admissions@eiu.edu  
217-581-2223

### ATHLETIC DEPARTMENT

japeterson@eiu.edu  
217-581-6014

### BACHELOR OF ARTS IN GENERAL STUDIES

bgsba@eiu.edu  
217-581-5618

### CAMPUS RECREATION

campusrec@eiu.edu  
217-581-2820

### CAREER SERVICES

careers@eiu.edu  
217-581-2412

### LUMPKIN COLLEGE OF BUSINESS & TECHNOLOGY

lumpkin@eiu.edu  
217-581-3526

### COLLEGE OF EDUCATION

coe@eiu.edu  
217-581-2524

### COLLEGE OF HEALTH & HUMAN SERVICES

chhs@eiu.edu  
217-581-6025

### COLLEGE OF LIBERAL ARTS & SCIENCES

clasdeansoffice@eiu.edu  
217-581-2922

### COUNSELING CLINIC

217-581-3413

### DISABILITY SERVICES

studentdisability@eiu.edu  
217-581-6583 (Voice/TTY)

### FINANCIAL AID

finaid@eiu.edu  
217-581-6405

### GRADUATE SCHOOL ADMISSIONS

graduate@eiu.edu  
217-581-2220

### HONORS COLLEGE

honors@eiu.edu  
217-581-2017

### HOUSING & DINING OFFICE

housing@eiu.edu  
217-581-5111  
217-581-3923

### INTERNATIONAL STUDENTS & SCHOLARS

international@eiu.edu  
+001-217-581-2321

### MEDICAL CLINIC

health@eiu.edu  
217-581-3013

### MILITARY STUDENT ASSISTANCE CENTER

veterans@eiu.edu  
217-581-7888

### NEW STUDENT & FAMILY PROGRAMS (Orientation)

nsfp@eiu.edu  
217-581-6435

### RECORDS (Office of the Registrar)

records@eiu.edu  
217-581-3511

### RN TO BS NURSING PROGRAM

nursing@eiu.edu  
217-581-7049

### REGISTRATION (Office of the Registrar)

records@eiu.edu  
217-581-3831

### ROTC

eiurotc@eiu.edu  
217-581-5944

### SCHOOL OF EXTENDED LEARNING

offcampus@eiu.edu  
217-581-5114  
800-446-8918

### STUDENT ACCOUNTS & BILLING

217-581-3715

### CAMPUS TECHNOLOGY SUPPORT

support@eiu.edu  
217-581-4357

### TESTING & EVALUATION

cegossett@eiu.edu  
217-581-5986

### VETERANS BENEFITS

jlstout@eiu.edu  
217-581-7510



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IT'S ALL ABOUT YOU. APPLY TODAY AT MY.EIU.EDU.

[transfer.eiu.edu](https://transfer.eiu.edu)