



NOTICE OF COMPLAINANT'S RIGHTS

Sandburg doesn't discriminate on the basis of sex in its educational programs, and sexual harassment and sexual violence are types of sex discrimination. Other acts can also be forms of sex-based discrimination and are also prohibited by Sandburg as well as federal law — whether sexually based or not and include dating violence, domestic violence and stalking.

Because you're reporting a possible form of sex-based discrimination, Sandburg wants to inform you of our policy and procedures that address sexual assault, domestic violence, dating violence and stalking, whether the incident occurs on or off-campus as well as your rights and Sandburg's responsibilities.

As a complainant of sexual assault, dating violence, domestic violence or stalking, you can receive a full copy of our institution's policy. The policy has procedures in place that serve to be sensitive to those who report sexual assault, domestic violence, dating violence and stalking. These procedures include our right to inform you of your right to file criminal charges as well as the availability of medical, counseling and support services. We also offer additional remedies to prevent contact between a complainant and an accused party, such as a temporary or permanent change in academic, transportation and working conditions, if reasonably available.

The policy also addresses possible sanctions and interim and/or long-term protective measures that Sandburg may impose following a report through the final determination of our discipline process. If you would like more information than is contained in this handout regarding any process or procedure, or if you'd like to make a report, ask questions about the policy, or need to request an accommodation to your working arrangements regardless of whether or not you chose to report the crime to law enforcement or Public Safety, contact the college's Title IX coordinator, Michelle Johnson: mjohnson@sandburg.edu / call 309.341.5258 / E209 at the Galesburg campus.

Rights in Illinois

In Illinois, a victim of domestic violence, dating violence, sexual assault or stalking has the following rights:

- Crime victims are treated with fairness and respect for their dignity and privacy throughout the criminal justice system and to increase the effectiveness of the criminal justice system by affording certain basic rights and considerations to the witnesses of violent crime who are essential to prosecution. Learn more on the Illinois General Assembly site at <http://ilga.gov/legislation/ilcs/ilcs3.asp?ActID=1970&ChapterID=54>.
- Sandburg's Public Safety complies with Illinois law in recognizing orders of protection and will honor orders of protection, no-contact orders, restraining orders, or similar lawful orders issued by a criminal, civil or tribal court. Bring a copy of the order to Public Safety on the Galesburg campus in D209. On the Carthage campus, contact the executive director of the Carthage campus at 217.357.3129, ext. 7247.



To get an order of protection, you have several options. You can contact the state or district attorney, or inform the police you wish to apply for an order of protection. You can also go to the county in which you or your abuser resides and ask the court clerk for an order of protection form. Emergency orders become effective immediately upon a judge signing the papers.

After the paperwork is filed, a hearing date will be set (typically within 14 days), and you will be required to appear in court on that day. The hearing may take place in family court or criminal court. The judge will ask you to prove you have experienced abuse or been threatened with violence. Witnesses, police reports, hospital and physician reports, and evidence of physical abuse or assault are often necessary to convince the judge to issue an order of protection. A complainant may then meet with Public Safety to develop a Safety Action Plan, which is a plan for campus police and the victim to reduce the risk of harm while on campus or coming and going from campus. This plan may include, but is not limited to:

- Escorts
- Special parking arrangements
- Providing a temporary cellphone
- Changing classroom location
- Allowing a student to complete assignments from home, etc.

Protection from abuse orders may be available through your local courthouse starting with the circuit clerk's office. Please contact Sandburg's Public Safety at 309.341.5304 for further help.

To the extent of the victim's cooperation and consent, college offices, including the Office of Student Success and its counselors and advisors will work cooperatively to ensure that the complainant's health, physical safety, work and academic status are protected, pending the outcome of a formal college investigation of the complaint.

For example, if reasonably available, a complainant may be offered changes to academic or working situations in addition to counseling, health services and assistance in notifying appropriate local law enforcement. Additionally, personally identifiable information about the victim will be treated as confidential and only shared with persons with a specific need to know who is investigating/adjudicating the complaint or delivering resources or support services to the complainant.

The college does not publish the name of crime victims nor house identifiable information regarding victims in the campus police department's daily crime log or online. Victims may request that directory information on file be removed from public sources by request of the Director of Public Safety.

MALE VICTIMS

While most victims of sexual assault are women, some men are also victims. Male victims will receive the same services as women. Emotional support, optional counseling, legal advocacy and medical treatment are available to assist all those recovering from sexual assault.